

CONSTITUTION

Name of Association

Yamba Community Action Network (Yamba CAN)

Vision Statement

To advocate for and maintain a vibrant township with a progressive culture that respects and protects our unique and fragile environment.

Aims/Objectives of Yamba CAN

1. To provide a welcoming and respectful forum for a diverse range of community views relating to matters that affect the whole community.
2. To ensure an appropriate and responsible balance between community and commercial interests that enhances and protects the unique character of Yamba.
3. To respectfully but forcefully advocate our community's needs, aspirations and desires to local, state and federal governments.
4. To unite, inform and empower the Yamba community on current and ongoing issues through traditional and social media platforms.
5. To ensure that we are a transparent and collaborative voice for the community.
6. To work collaboratively to create and maintain a respectful and safe community environment that reflects the needs and desires of our community.
7. To support responsible and sustainable development projects that preserve and protect the quality of our lifestyle and the harmony of our community.
8. To work collaboratively to protect and preserve our unique environment and our significant biodiversity for generations to come.

Area covered by Yamba CAN

The areas of concern for Yamba CAN will cover Greater Yamba which includes Yamba, Wooloweyah, Angourie and Micalo Island.

Membership

Membership of the Yamba CAN is open to all community members on the following conditions:

- Ability to declare interest in the Yamba community including any potential conflicts of interest
- Ability to commit to the aims and objectives of Yamba CAN

- Applications are to be made in writing, in hard copy or electronically, to the Secretary and will be assessed by the Committee.
- The outcome of the Committee's decision will be communicated to the applicant within fourteen (14) days of the Committee's decision
- Membership may be revoked by a motion that successfully demonstrates serious failure to meet the above conditions.

Membership Fees

All members shall pay an annual fee of \$10 payable at the end of June of each year.

Equal Opportunities

Membership shall be open to all who actively support the objectives and ethos of the Yamba CAN, irrespective of race, colour, ethnic or national origin, sex, appearance, marital status, disability, sexual orientation or religious belief. .

Committee

- The Committee shall be elected to carry out the business of Yamba CAN.
- The Committee will be a minimum of six and a maximum of eight made up of the following: Chairperson, Vice Chairperson, Secretary, Minutes Secretary, Treasurer and up to three other Committee members.
- The Committee shall meet a minimum of six times per year.
- The Minutes of Committee meetings shall be made available to all members of the association.
- Vacancies on the Committee which arise during the year shall be filled by elections at General Meetings or the Annual General Meeting (AGM).
- The AGM shall be held every June/July at which time the committee will report its work, present a statement of account and then resign.
- The AGM will elect a new Committee and vote on any amendments to the constitution.
- Nominations for the Committee will be given to the Secretary not less than 14 days before the AGM.
- The Secretary will notify all members of the date of the meeting not less than 14 days before the AGM.

General Meetings

- There will be a General Meeting open to all members at least six times a year.
- A Special General Meeting open to all members will be held if 25% of members submit in writing to the Secretary a request for such a meeting. The Secretary will then endeavour to arrange the meeting to take place within 14 days.
- The Secretary will notify the date of all General Meetings not less than 5 days before the meeting.

Quorum

- No General Meeting or Annual Meeting shall be valid if less than 25% of members are present.
- No Committee Meeting shall be valid if less than half plus one of the Committee are present.
- There will be a time limit, which will be decided before each meeting, on each speaker.

Voting

- Voting at Committee Meetings shall be by a show of hands, unless otherwise resolved.
- Voting at General Meetings shall be by a show of hands.
- A simple majority of votes shall prevail.
- Each member of the association has voting rights.
- In the event of equality of votes the Chairperson has casting vote.

Financial Records

- The Treasurer shall open a bank account, in the name of the Association. The account should have two signatories. (One must be the Treasurer and the other a member nominated by the Committee.)
- The Treasurer shall keep proper financial records and produce annual accounts, which will be presented at the AGM.
- The AGM will decide each year whether the Treasurer must submit accounts for audit at the end of the financial year.

Changes to the Constitution

- The Constitution may be altered at an AGM or at a Special Meeting.

- Any suggested changes should be submitted to the Secretary at least 14 days before the AGM.
- Changes must be agreed to by 75% of the members who are present.

Dissolution

- Yamba CAN may only be dissolved at a Special General Meeting called for that purpose.
- A motion to dissolve the Association must be approved by 75% of members present.
- Funds and possessions will be disposed of according to the wishes of the meeting.